

ALSG Faculty Code of Conduct

This Code of Conduct applies to all faculty, namely Course Directors, Instructors, Instructor Candidates, Instructor Potentials, Educators, administrators and those who otherwise assist on Advanced Life Support Group (ALSG) courses.

1. It is important that those accredited by ALSG to teach on its courses:

- Fully understand that accreditation and continuing accreditation by ALSG is dependent on observing this Code of Conduct;
- Complete the teaching credits required by each provider course as stated in the course regulations to maintain current instructor status;
- Complete the re-certification process as required by your provider course as stated in the course regulations;
- Ensure that courses approved by ALSG are run in accordance with the course regulations;
- Ensure all course materials, which may include but is not limited to a manual, e-modules, teaching materials, centre materials and other online resources, to ensure that consistent standards of knowledge and skills are achieved;
- Ensure all course materials are current by checking the ALSG website prior to teaching on the course.
- While involved in ALSG courses, behave at all times in a responsible manner and observe any other applicable professional codes of conduct;
- Cooperate with other Instructors, Educators and administrators (the faculty) and recognise and respect their individual contributions;
- Avoid any abuse of their position both clinically and as a member of the course faculty;
- Understand that responsible use of social media is expected from faculty in relation to ALSG. Grievances can be emailed to conduct@alsg.org where they will be dealt with internally;
- Ensure monies claimed from course centres for travel, subsistence, and accommodation, reflect expenses incurred as a result of teaching on their course. Understand that any amounts paid over and above (including honorariums) may be liable to income tax and national insurance contributions;

2. Course package materials:
 - a. Teaching materials used on ALSG approved courses, should be those on the ALSG website only. Small changes, such as the use of images and animation, can be made to support teaching but must be approved by the Course Director. Significant changes cannot be made unless specifically agreed with the working group prior to the course.
 - b. Teaching materials are © ALSG and should not be branded otherwise on ALSG approved courses, unless agreed with ALSG.
 - c. ALSG accredited Instructors are permitted to use course materials outside of an ALSG course in their personal teaching. Changes to the course materials in this context, must align with the core principles of the course package.
 - d. ALSG course materials must be © accredited when used outside provider courses.
 - e. While Instructors can use materials for teaching outside of an ALSG course, or for personal use, they must not be shared, or used for financial gain.
3. ALSG has zero tolerance to all forms of discrimination. Those accredited by ALSG to teach on its courses must not discriminate, or make unfair judgements on grounds of race, colour, religion, gender, nationality, ethnic origins, language, age, political conviction, sexual orientation or disability.
4. Any data collected during courses is confidential and those accredited by ALSG to teach on its courses must ensure that the information is kept confidential, and that candidate, instructor and/or centre confidentiality is not compromised. Data should be disposed of appropriately and in a timely manner. Any photographs must be taken only with the full informed consent of the subjects. Those accredited by ALSG to teach on its courses **must adhere to appropriate data protection regulations** for the country they are teaching in (e.g. GDPR in Europe).
5. Any conduct which brings ALSG into disrepute, either through instructional or professional error, or misconduct, may result in the loss of accreditation by ALSG. Any relevant employer of the faculty member will be notified of this loss of accreditation.
6. Those accredited by ALSG must be of professional good-standing and must not bring ALSG into disrepute.
7. Any conduct which results in the loss of professional registration or other relevant accreditation with the General Medical Council (GMC), Nursing and Midwifery Council (NMC), General Dental Council (GDC), Health and Care Professions Council (HCPC) or any other professional body to which the ALSG in its absolute discretion consider relevant, or dismissal by an employer for gross misconduct will automatically result in the loss of accreditation by ALSG.
8. Any conduct which results in the investigation or suspension of a faculty member in relation to their professional registration or other relevant accreditation with the GMC, NMC, GDC, HCPC or any other professional body to which the ALSG in its absolute discretion consider relevant, may result in the loss of accreditation by ALSG.
9. Any conduct which results in legal proceedings being brought against a faculty member in respect of professional practice which could bring ALSG into disrepute may result in the suspension or loss of accreditation by ALSG.

10. ALSG must be informed of any legal proceedings or investigation, suspension or loss of accreditation from their registered professional body within ten working days of being informed. Emails should be sent to conduct@alsg.org and will be dealt with by a member of the Senior Leadership Team.

11. All decisions in relation to suspension or loss of accreditation by ALSG are at the discretion of the Trustees. A right of appeal shall, however, apply.

The ALSG Code of Conduct is governed by English Law and will be kept under review. Any recommendations for change and improvement are welcomed by the Chair of Trustees.

References

General Medical Council

Good Medical Practice (2024)

[Draft Good medical practice 2024 \(gmc-uk.org\)](https://www.gmc-uk.org)

Nursing and Midwifery Council

The Code: Standards of conduct, performance and ethics for nurses and midwives (2015)

Updated 2018

[The Code \(nmc.org.uk\)](https://www.nmc.org.uk)

Health Care Professions Council

Standards of conduct, performance and ethics (2016)

[Standards of conduct, performance and ethics | \(hcpc-uk.org\)](https://www.hcpc-uk.org)

General Dental Council

Standards for the Dental Team (2013)

[Standards for the Dental Team.pdf \(gdc-uk.org\)](https://www.gdc-uk.org)